



FOXFIRE VILLAGE CONSTRUCTION PROJECT and CERTIFICATE OF ZONING COMPLIANCE APPLICATION

Revised 08-01-2009

<p><u>PROPERTY OWNER</u></p> <p>Name: _____</p> <p>Address: _____</p> <p>City: _____ State/Zip: _____</p> <p>Phone: _____ Cell: _____</p>	<p><u>LOCATION OF PROJECT</u></p> <p>Street Address: _____</p> <p>Lot No. _____</p> <p>Zoning District: _____</p> <p>Proposed Builder: _____</p> <p>N.C. License No: _____</p>															
<p><u>TYPE OF PROJECT</u></p> <p><input type="checkbox"/> Residence <input type="checkbox"/> Fence / Dog Run</p> <p><input type="checkbox"/> Addition / Deck <input type="checkbox"/> Accessory Building</p> <p><input type="checkbox"/> Structure Modification <input type="checkbox"/> Other _____</p>	<table style="width: 100%;"> <tr> <td style="width: 50%;"><u>Lot Size (feet)</u></td> <td style="width: 50%;"><u>Setback Measurement (feet)</u></td> </tr> <tr> <td>Front: _____</td> <td>Front: _____</td> </tr> <tr> <td>Back: _____</td> <td>Back: _____</td> </tr> <tr> <td>Sides: _____ / _____</td> <td>Sides: _____ / _____</td> </tr> <tr> <td>Area: _____</td> <td>Area: _____</td> </tr> </table> <p><small><u>Note:</u> Setback measurements must be determined from the extreme projections of the structure such as a porch, roof line, deck, etc.</small></p>	<u>Lot Size (feet)</u>	<u>Setback Measurement (feet)</u>	Front: _____	Front: _____	Back: _____	Back: _____	Sides: _____ / _____	Sides: _____ / _____	Area: _____	Area: _____					
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Back: _____	Back: _____															
Sides: _____ / _____	Sides: _____ / _____															
Area: _____	Area: _____															
<p><u>DETAILS OF STRUCTURE</u></p> <p>Total Heated Area (sq. ft.): _____</p> <p>Total Building Area (sq. ft.): _____</p> <p>Garage, Utility, Porch: _____</p> <p>Total Not Under Roof: _____</p>	<p><u>Exterior Treatments</u></p> <table style="width: 100%;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Material</u></th> <th style="text-align: center;"><u>Color</u></th> </tr> </thead> <tbody> <tr> <td>Walls: _____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Trim: _____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Foundation Facing: _____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Roof: _____</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>		<u>Material</u>	<u>Color</u>	Walls: _____	_____	_____	Trim: _____	_____	_____	Foundation Facing: _____	_____	_____	Roof: _____	_____	_____
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<p><u>DESCRIPTION OF MODIFICATION, ADDITION TO EXISTING STRUCTURE, OR OTHER STRUCTURE:</u></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>																
<p>_____ Applicant Signature</p>	<p>_____ Date</p>	<p>_____ Proposed Start</p>														

Site Plan Checklist for Single Family Residence

- Indicate existing and proposed topographic elevations and finished floor elevation on site plan
- Vicinity Map – must be legible and lot easily located
- Title block with site name and location
- Indicate zoning classification and property on plan
- Show total acreage including area and dimensions of the entire tract.
- Indicate adjoining lot lines, lot number on plans (include subdivision name if located within subdivision)
- Provide developer/builder name, address, and telephone number on plans
- Indicate by note, minimum dwelling size proposed for each floor
- Show front, rear, and sides of building setbacks
- Show road frontage at the right of way and lot width at the building line
- Indicate drainage easement footage
- Clearly show the location of addition/alteration
- Proposed location of accessory structure to include dog runs, fences, etc.
- Driveway and Sidewalk locations
- Lots that are susceptible to storm water retention shall:
 - a. Show existing and proposed drainage patterns
 - b. Onsite/offsite drainage basin map complete with direction of roof drainage.
- Floodplain and wetland delineation with builder providing the proper documentation from a civil engineer
- Elevation of ground floor
- Elevation (front, rear, and sides) shown with finished grade, to scale
- Erosion control plan
- Show location of silt fence
- Existing and proposed impervious areas including the calculations on new construction and additions/alterations
- Location of septic, and/or existing drainage structures (with County permit attached)
- Landscaping information shall include location and types of plants and quantity, including height of plants around HVAC unit, including details for any soil stabilization and finish contour grades
- Floor Plan
- Foundation Survey
(certified if within 5 ft, of setbacks)
- Roof Framing Plan
- Framing Plans for all floors
- Wall elevation including typical wall section
- Lot Clearing Plan
- Grading Permit
- As-Built Survey to include building heights

APPLICATION FEES

*Single Family Residential	.20 per sq. ft.
Barn w/ Living Quarters	.20 per sq. ft.
Barn w/o Living Quarters	.10 per sq. ft.
Accessory Building	.10 per sq. ft.
Structural Alteration	.20 per sq. ft.
Multi-Family	.20 per sq. ft.
Pools, Docks, Spas	\$200.00
Fence	\$100.00

If the location of the project is within the corporate limits of the Village, this application must be accompanied by an application for water service along with the tap-on fee of \$1,450 and a **refundable contractor's deposit of \$500.*

FOXFIRE VILLAGE ZONING TIMELINES

All plans submitted to the Zoning Department will be processed and returned within 30 days. The re-submission of incomplete plans will follow the same guidelines.

Application received: _____

Fee Paid: _____

Check #(s) _____

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**Review Committee** has the responsibility of preserving the type, character, and value of the property in the Village and to insure that new construction is in harmony with existing construction and the environment of the Village.

Review Committee Action: \_\_\_\_\_

Date: \_\_\_\_\_

This application and plans will be reviewed by the Zoning Administrator for compliance with zoning regulations.

- Application Approved
- Application Approved with Conditions
- Application Disapproved
- Application Approval Withheld Pending:

Conditions/Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator

Certificate of Zoning Compliance No. \_\_\_\_\_

\_\_\_\_\_  
Date