

MINUTES
FOXFIRE VILLAGE COUNCIL
REGULAR WORKSESSION
Foxfire Village Administration Office
November 30, 2017 – 6:30 PM

This Work Session was originally scheduled to be held at the Foxfire Golf Club. The facility was not available for use as arranged. The meeting was moved to the Village Administration Office and proper notice was posted on the door of the Foxfire Golf Club.

1. **Call to Order:** Mayor E.M. McCue III called the meeting to order at 6:30 PM.
2. **Members Present:** Mayor Pro Tem Leslie Frusco, Councilman Don Boito, Councilman Vic Koos and Councilman Jon Sedlak
3. **Others Present:** Councilman Elect Ed Howze, Lisa A. Kivett-Village Clerk and George Mulligan-SCMG
4. **Swim Club Management Group – George Mulligan**

George Mulligan from Swim Club Management Group met with the council and discussed his proposal to manage the Village pool for the upcoming season. Council asked for a revised proposal based on reduced pool hours. Mr. Mulligan will prepare the revised proposal and email it to Lisa Kivett as soon as possible.

5. **Board Appointment – Appearance Committee**
 - **Susan Williams**

Mayor Pro Tem Frusco made a motion to appoint Susan Williams to the Village Appearance Committee seconded by Councilman Sedlak and carried unanimously.

6. **Items for Discussion**

- Meeting Procedures

Mayor McCue asked that council members review the Meeting Procedures booklet prepared by the School of Government. The new procedures generally follow Roberts Rules of Orders but simplify and streamline procedures, including not requiring a second to motions. He would like to adopt these procedures in December to be Foxfire's meeting procedures.

- Year in Review

Mayor McCue asked council members to prepare their yearly department review. He and Lisa Kivett will prepare the yearly review and it will be on the Village website.

- Pay Policies

Mayor McCue reported the Long-Range Planning Committee has identified pay and personnel policies as something to be on year one of the plan. He would like to look at pay policies because the Village does not have one in place.

- Organizational Meeting

Mayor McCue reported the Organizational Meeting will begin at 6:30 and go right into the Regular Meeting. The organization portion should take no more than 15 minutes. He also asked that Councilman Koos remain after the organizational meeting, so the Village can recognize him for his many years of service.

Mayor McCue added he will attend a Partner in Progress luncheon and presentation on December 5th. They will present their draft for the Moore County Strategic Plan for Economic Development.

Mayor McCue asked if council had any problems with cancelling the December 28th Work Session. Mayor Pro Tem Frusco said she would be out of town. The council decided to cancel the work session.

- Drainage on Eagle Drive

Councilman Boito said there was a run-off paved on Eagle Drive that runs onto Fred Sheldon's property. Mr. Sheldon asked if the Village could clean out the ditch and put in some rock. The Village attorney advised this was not the responsibility of the Village. Council discussed.

- Stone/Gravel Park Trail

Councilman Boito said the park trails are in pretty good shape and he plans to order 30 tons of rock for the trails. It will be spread as needed.

- Input on 2018 Paving

Councilman Boito asked Council to think about what roads should be looked at for next year's paving. If they see a road needing repair, let him know.

Mayor McCue added that Gilbert Brown cleaned sand and pinestraw from some of the Village roads and they look great.

Councilman Boito said that someone cut down trees and dumped them on Forest Lake Ct. The Village will have to pay to have the debris removed. He asked that this information be put on the Village website.

Councilman Boito reported the electric bill at the Village Park has once again jumped considerably and suggested keeping the bathroom doors locked unless for a special event.

- Seven Lakes Times

Mayor pro Temp Frusco suggested that one of the council members write up a meeting summary each month and give it to the Seven Lakes Insider for publishing. Discussion ensued regarding Village communication with residents.

5. Adjournment

Councilman Boito made a motion to adjourn seconded by Mayor Pro Tem Frusco and carried unanimously. The meeting was adjourned at 7:58 PM.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



E.M. McCue III
Mayor