

**MINUTES
FOXFIRE VILLAGE COUNCIL
REGULAR MEETING
Foxfire Town Hall
July 10, 2018 – 4:30 PM**

1. **Call to Order:** Mayor Pro Tem Leslie Frusco called the meeting to order at 4:30 PM.
2. **Members Present:** Councilman Don Boito and Councilman Ed Howze were in attendance. Councilman Sedlak joined the meeting at 4:47 pm.
3. **Members Absent:** Mayor E.M. McCue III
4. **Others Present:** Lisa A. Kivett-Village Clerk, Police Chief Chad Shue, Police Officer Daniel Ritter and Residents: Andy Moody, MaryAnne Lauer, Karl Bernet, Tom McClellan, and Mary Gilroy
5. **Moment of Silence:** Mayor Pro Tem Frusco requested those present to pause for a moment of silence followed by the Pledge of Allegiance
6. **Approval of the July 10, 2018 Regular Meeting Agenda**

Mayor Pro Tem Frusco added “Clear-Gov” under Old Business. Councilman Boito added “Foxfire Blvd. Bushes” and “South Shamrock Paving” to his report.

Councilman Boito made a motion to adopt the agenda as amended. The motion carried unanimously.

7. Consent Agenda

All items listed below are considered routine and will be enacted by one motion and without discussion

1. Approval of Minutes
 - June 12, 2018 Regular Meeting/Public Hearing
 - June 28, 2018 Work Session
2. Annual Tax Settlement

Councilman Boito made a motion to adopt the consent agenda. The motion carried unanimously.

8. Public Comment Period

None

9. Zoning Administrator’s Report – Lisa Kivett

Lisa Kivett reported the following zoning activities for the month of June:

Eighteen (18) homes are currently under construction or in the beginning stage of lot clearing. One (1) of those is located in the ETJ.

Two duplex units (Foxtail Lane)

Village

*Five (5) located in Grande Pines
Two (2) located in Pineland Preserve
Eagle Drive
Richmond Rd.
Dickinson Ct.
Birdie Ct.
Green Valley
Forest Lake Dr.
Two (2) Dogwood Ct.
Foxfire Rd. (Autumn Acres)
Woodland Circle*

ETJ

Foxfire Rd.

Permits Issued

One (1) Detached Garage

Two (2) Accessory Buildings

One (1) Barn

One (1) propane tank

Certificate of Occupancy

Deer Track

Whitman Court

Grande Pines Vista

10. Councilmember's Reports:

A. Finance – Leslie Frusco

1. Finance Report

Mayor Pro Tem Frusco reported the following as of the end of the Fiscal Year, June 30, 2018:

The total cash balance in the General Fund is \$1,061,000 of which \$352,129 is restricted, with a remaining unrestricted amount of \$709,238. The Water Fund has a balance of \$694,630 of which \$226,076 is restricted for a new well(s) and tank maintenance. The remaining balance of \$468,554 is unrestricted.

The Village was over budget in all cases of revenue at the end of the fiscal year and expenses were kept in-line with budgeted amounts.

We are in the beginning of the yearly audit process and currently have \$709,238 in unrestricted funds. Its projected that between State Stabilization items and accruals, we should have \$610,000. Based on our budgeted expenses for the 2018-19 year, we will keep \$412,000 in working capital leaving an unassigned balance of around \$198,000. Once the final numbers are in and the audit report is complete, the council will need to allocate the unassigned funds in excess of working capital to various reserve accounts which include the "streets reserve account", "the capital reserve account", and any other new accounts we may need to set up such as the "separation allowance reserve."

B. Public Safety – Ed Howze

1. Grant for Police Station

Councilman Howze reported that Chief Shue is still waiting to hear if the Village received the \$20,000 grant to update the Police Department building. The grant application was not rejected, the State is just running a year behind on awarding. Mayor Pro Tem Frusco suggested we find out if the Village would be reimbursed if we did the work ourselves. Chief Shue was asked to find out this information.

2. Arrival of New Police Cruiser

The new Police Car has been shipped via railroad. Councilman Howze hopes to receive it prior to the Open House.

3. Fire Department Participation in Open House

Councilman Howze spoke to WEFD Chief Erik Stromberg regarding the fire departments participation in the Open House. They will display fire related items and the new fire truck.

In addition, the Police Department will conduct a K9 Demonstration and the new Town Hall building, and Police and Fire Department buildings will be open to the public during the Open House which is scheduled for Saturday, August 4th from 1:00 pm to 4:00 pm.

Mayor Pro Tem Frusco thanked Councilman Howze and resident Guy Peckitt for the fireworks display.

C. Streets and Park – Don Boito

1. South Shamrock Resurfacing

Councilman Boito reported that South Shamrock from Richmond Road to Bobolink was resurfaced. This project depleted this year's budget.

Frusco suggested possibly allocating some of the unassigned funds plus next year's budget into the street maintenance reserve for next year. She added that this year's budget also included paving of Town Hall Drive, but we saved \$7,000 by paving it the same time as the parking lots in last year's budget. We took that funds out of Fund Balance but took it from this year and put into last year.

Councilman Howze asked if the road would be striped. Boito responded not this time, but it will be on next year's plan. Frusco added that golf crossings were painted.

2. Foxfire Blvd. Bushes

The bushes along Foxfire Blvd. are dying. Councilman Boito contacted the Club and they will replace them before Friday. He asked this be out in writing and signed off by Sean. The Club was to install watering capabilities but did not. This remains a future obligation for the Club and will be discussed with the new General Manager.

D. Water Department – Jon Sedlak

Councilman Sedlak reported finding the existing well site on the 1,500 acres but believes it has been filled in. He will begin searching for another site.

11. Old Business:

- Review of Village Code Ordinance Changes

Mayor Pro Tem Frusco reminded everyone to review the two set of proposed ordinance changes and direct any comments or questions directly to Mayor McCue.

- Pool House Plans

Each council member received for their review, a preliminary drawing of the new pool house for their review. After reviewing herself, she made additional notations including a door in both the back and pool side of the building, an outside shower, placement of vending machines in the breezeway area, location of plumbing and access to restroom facilities. There was brief discussion. Mayor Pro Tem Frusco asked that any recommendations, changes or modifications be emailed to her.

- Woodland Circle Property

The council previously discussed the possibility of subdividing and selling road frontage parcels on the Village owned Woodland Circle property which has 2,888 of linear road frontage. With two easements, the frontage could possibly be subdivided into 18 parcels each with 150 ft. of linear frontage. The entire parcel is zoned Equestrian and will need rezoned to RS40 if subdivided.

Council members were asked to review the map and suggest options for subdividing the frontage before a Surveyor is contacted. Discussion continued. Mayor Pro Tem Frusco asked that this item be added to the work session agenda.

- Clear-Gov

Mayor Pro Tem Frusco presented information on the Clear-Gov website at the last work session. She asked council to review the information and determine if it would benefit the Village. It was the consensus of the council that for its cost and the size of the Village, it was not a benefit. Frusco would email the sales rep and let him know of council's decision.

12. New Business:

None

14. Public Comment:


Mary Gilroy suggested that the new pavement on South Shamrock be striped and speed bumps installed because the road is very dangerous, and people have a hard time maintaining the speed limit. She also suggested getting comps on undeveloped lots before the Village subdivides any property on the Woodland Circle property.

Tom McClellan questioned the equestrian zoning of the lots on the golf course side across from the Woodland Circle property. Mayor Pro Tem Frusco replied the Village does not own that property and the zoning map show them as zoned EU. He also asked why interior showers are needed in a pool house if we have an outside shower. Frusco replied because its required by the County and A.D.A.

15. Adjournment

Councilman Sedlak made a motion to adjourn. The motion carried unanimously. The meeting adjourned at 5:26 PM.

As so incorporated to these minutes of July 10, 2018 are exact copies as so recorded in the ordinance and resolution books of Foxfire Village as if fully set out in the minutes.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



E.M. McCue III
Mayor