



Foxfire Village

Information Guide for New Residents

Website: www.foxfirenc.com

Phone: (910) 295-5107

The Village Staff and Council are very pleased to welcome you to our wonderful Village. We hope the following information will assist with your transition into your new home.

Village Government

The Foxfire Village Council consists of five members, elected for four-year terms on a staggered basis. Elected Council members nominate and elect a Mayor from within. All members of the Village Council are non-paid volunteers and meet twice monthly. Regular Monthly Meetings are held on the 2nd Tuesday and Work Sessions are held on the last Thursday of the month. Both meetings begin at 4:30 PM and are open to the public. A schedule of meeting dates is available at the Village Administration office, on the Village website, or by contacting the Village Clerk (910) 295-5107 x200.

Other important Village Boards:

- Planning & Zoning Board – (five members appointed to staggered terms by the Village Council)
- Board of Adjustment – (five members and one alternate member appointed to staggered terms by the Village Council)
- Appearance Committee
- Long-Range Planning Committee – Ad Hoc

If you are interested in serving on a board or committee, please contact the Village Clerk (910) 295-5107 x200

Village Administration

Village Administration is responsible for facilitating the day-to-day activity of all Village functions and departments and provides direct staff assistance to the Mayor and Council. This department includes the Village Clerk/Zoning Administrator, Deputy Finance Officer/Tax Collector, and Water Department staff.

Police Coverage

The Village is policed and patrolled by the Foxfire Village Police Department. The non-emergency telephone number for the Foxfire Police is (910) 295-5959. **In cases of Emergency, call 911.**

If you plan to be on vacation or away from your home for a period of time; it is recommended you complete a Village Police Department Residence Security Check form. Residence security checks are performed in accordance with the Police Department's Standard Operating Procedures. Residence Security Check forms are available in the Village Administration Office lobby or by download from the Village website.

Fire Service

Foxfire Village is under the jurisdiction of West End Fire and Rescue. The main fire station is 4 miles away, located in West End and the Foxfire substation is located behind the Village Administration office. **In cases of Emergency, call 911.**

Water Service

Water service is provided by the owned, operated, and maintained Foxfire Village Water Department. Village water quality meets the requirements established by the EPA and the State of North Carolina. Water bills are mailed each month for a minimum charge plus any charges for usage over the minimum amount. Payment can be made via mail or in person at the Village Administration office, Mon – Fri, 8-4 PM. There is a secured outdoor payment drop located in the Administration Office foyer. Please contact the Village Water Department if you have any questions. (910) 295-5107 x202.

Taxes

In addition to Moore County Property Tax bills, residents will also receive a property tax bill from Foxfire Village. Tax bills are mailed out each year in August and due paid in full no later than January 5th of the following year. Beginning January 6th, a 2% penalty will be assessed on the unpaid balance and continuing at .75% each month thereafter until paid in full. Village taxes can be paid in person at the Village Administration office or by mail. Any questions should be directed to the Village Tax collector at (910) 295-5107 x202

Village Code of Ordinance and Zoning UDO

The Village Code of Ordinances and Zoning Unified Development Ordinances are available to view/search on the Village website: www.foxfirenc.com For assistance on locating a specific ordinance, please contact the Village Clerk at (910) 295-5107 x200.

Permits

All construction activities within the Village require approval from the Village Zoning Administrator PRIOR to beginning the work. Permit applications are available at the Village Administration office or may be downloaded from the Village website www.foxfirenc.com and click DOCUMENT CENTER/Zoning Permits and Village Forms. Please contact the Village Clerk/Zoning Administrator with any questions. (910) 295-5107 x200

Open Burning

Burning of any materials, including leaves, pine straw, grass, brush, or other waste material is prohibited upon any land within the Village corporate limits unless the property is 5 acres or larger and issued a Burning Permit.

Outdoor Fire Pits or Fireplaces:

Open burning in portable, outdoor fireplaces, chimineas, or a fire pit is allowed without a burning permit if done in a container that is wholly constructed of non-combustible material. Only natural firewood/manufactured fire logs may be burned.

Please contact the Village Clerk/Zoning Administrator with any questions. (910) 295-5107 x200

Household Trash and Yard Debris

Household Trash:

Foxfire Village does not offer curbside household trash pickup. Residents should arrange trash service with a local provider or through Carolina Waste Services located in West End. They can be reached at (910) 673-4285 and there is a cost for service. *Trash cans shall be placed in front of the house no more than 24 hours before trash collection and removed from the front of the house within 24 hours of trash collection.*

Alternatively, you may take your household trash to one of the Moore County Disposal Centers located on Hwy 211 or Hwy 5.

Yard Debris:

A yard waste collection facility is available to Village residents at no charge. The facility is located next to the Village water tower, behind the Village Administration office. The facility is open from 4:00 to 5:00 PM each Monday, Thursday, and every-other Saturday, and staffed by resident volunteers. Facility schedules are prepared quarterly and posted on the Village website. Paper copies are available at the Village Administration office.

If you have questions regarding schedules, acceptable materials, or if you wish to volunteer, please contact the Village Clerk (910) 295-5107 x200.

Foxfire Resort and Golf Club

The Foxfire Resort and Golf Club is a private enterprise, operated by Brown Management Golf. The Club maintains two 18-hole championship golf courses (East and West) and a Clubhouse. For information on Club membership or golf privileges, call (910) 295-5555. Please note that this is PRIVATE PROPERTY.

Foxfire Property Owners Association (FPOA)

The FPOA is Foxfire's social organization sponsoring a variety of events throughout the year, designed to promote community spirit of Foxfire living. All Foxfire residents and property owners are encouraged to join the FPOA. There is a nominal annual membership dues to become a member.

Contact Sue Sedlak at suesedlak21@hotmail.com for additional information.

Staying Informed

Staying informed is one of the best ways to enjoy life to the fullest in your new home. There are many ways to do this.

Foxfire Village E-Notifications:

Residents can receive email notifications when official Village related information such as agendas, public notices, minutes, alerts and general news are posted to the Village website. To register, please visit the Village website www.foxfirenc.com and click the link to **E-notifications**.

CodeRED

Foxfire Village has the ability to alert residents of impending emergencies by sending a recorded message to any home, business or cell phone number using a system called CodeRED®. To register, please visit the Village website www.foxfirenc.com.

Board Minutes:

Meeting minutes from all Village boards are available for public inspection at the Village Administration office. Please contact the Village Clerk to arrange a time to view minutes. As a courtesy, board minutes will be scanned and posted to the Village website once they are adopted.

Town Crier:

A resident volunteer runs the Town Crier email board. This is used to share Foxfire Property Owners information and events, lost/found pets and to pass along important Village news.