



Foxfire Village

Certificate of Zoning Compliance Application

Residential Construction and Structure Modification

PERMIT FEE: .20¢ per heated sq. ft.

- Single-Family Residential Multi-Family Residential Structure Modification

Property Owner: _____ Phone: _____

Address: _____

Location of Project: _____

All properties bound by a Home-Owner's Association must have approval from their Board before applying with Foxfire Village. A construction approval letter must be submitted with this application.

- Grande Pines ARB Reynwood HOA

If the location of this project is within the corporate limits of the Village, this application must be accompanied by an application for Water Service along with the connection fee of \$1,450.00.

Contractor: _____ Phone: _____

Address: _____ NC License # _____

LRK: _____ Zoning District: _____ Golf Course Lot Corner Lot

Total Sq. Ft. _____ Heated Sq. Ft. _____ Bedroom _____ Baths _____

Structure's Setbacks from Site Plan: **Front** _____ **Rear** _____ **Sides** _____ / _____

All setbacks are measured from the relevant property line or right-of-way to the nearest portion of the building, including overhangs, gutters, etc. **A Certified Foundation Survey is REQUIRED if structure is within 5' of setback.**

The Following Attachments are Required:

- Site Plan (3) Architectural Plan (3) Erosion Control Plan (2)
 Landscape Plan (2) Moore Co. Septic Permit (1) Public Water Verification (1)

PLEASE NOTE, THIS APPLICATION AND PERMIT IS ISSUED SUBJECT TO THE CONDITIONS AND TERMS SET FORTH ON THE REVERSE SIDE OF THIS PAGE.

Applicant Signature

Date

Village Use Only

Date Submitted _____ Permit Fee \$ _____ Cash Check _____

Review Date _____ **Approved** **Denied**

Permit # _____

Zoning Administrator

Open burning of ANY material is strictly prohibited unless parcel is 5-acres or larger and with the required permitting and approval from the Foxfire Village Clerk.

Work Hours – Construction is permitted between the hours of 7:00 am and 6:00 pm, Monday through Saturday. Sub-Contractors should be notified of these restrictions. **NO construction is allowed on Sunday or Christmas.**

Cleanliness of Construction Site - Construction sites shall be kept free of waste/trash during the building process. This includes papers, drink cans or bottles, waste construction materials, and tree or yard debris. Cleaning up and proper disposal is the sole responsibility of the contractor/owner to whom the Building Permit is issued.

Toilet Facilities – Each site must have a self-contained sanitary toilet with a door, for use by workers. It must be located **at least 15 feet** from the roadway and removed immediately after construction is complete.

Parking of Vehicles – All vehicles used for construction or belonging to the workers at the construction site must be parked off the hard surface of the roadway so as not to obstruct traffic. Violators may be issued a traffic citation.

Road Shoulders - The owner/contractor is responsible for all damage to the shoulders and roads on both sides of the road at the construction site. Any damage must be repaired by the owner/contractor within 30 days after completion of the construction project. If said damage is not repaired repairs will be made by Foxfire Village and the owner/contractor billed for the cost of repairs.

Driveways – All driveways must have a culvert installed to assure normal drainage of water from and along roadway.

Failure to comply with the requirements set forth herein and any additional requirements deemed necessary by the Planning & Inspections Department could result in zoning violations and subsequent fines as set forth in accordance to Section 6.4 of the Foxfire Village Code and the Foxfire Village Fee Schedule.

The General Contractor is ultimately responsible for compliance with all provisions of the North Carolina Building Code, ADA, and for in-service performance of the building, regardless of any approval issued by State or local regulatory agencies.

Site Plan Checklist – The site plan, prepared and sealed by a licensed surveyor, shall contain the following:

- Indicate existing and proposed topographic elevations and finished floor elevations
- Vicinity Map – must be legible and lot easily located
- Title block with site name and location
- Indicate zoning classification of property
- Show total acreage including area and dimensions of the entire tract
- Indicate adjoining lot lines, lot number on plans (include subdivision name if located within subdivision)
- Provide Developer/Builders name, address, phone(s), and email address
- Indicate by note, minimum dwelling size proposed for each floor
- Show front, rear, and sides of building setbacks
- Show road frontage at the right of way and lot width at the building line
- Indicate drainage easement footage
- Clearly show the location of addition/alteration
- Proposed location of accessory structure to include dog runs, fences, etc.
- Driveway and Sidewalk locations
- Lots that are susceptible to storm water retention shall:
 - a. Show existing and proposed drainage patterns
 - b. Onsite/offsite drainage basin map complete with direction of roof drainage.
- Floodplain and wetland delineation with builder providing the proper documentation from a civil engineer
- Elevation of ground floor
- Elevation (front, rear, and sides) shown with finished grade, to scale
- Erosion control plan showing location of silt fence
- Existing and proposed impervious areas including the calculations on new construction and additions/alterations
- Location of septic, and/or existing drainage structures (with County permit attached)
- Landscaping information shall include location and types of plants and quantity, including height of plants around HVAC unit, including details for any soil stabilization and finish contour grades
- Floor Plan
- Foundation Survey (*certified if within 5 ft, of setbacks*)
- Roof Framing Plan
- Framing Plans for all floors
- Wall elevation including typical wall section
- Lot Clearing and Grading Plan