

**MINUTES
REGULAR MEETING
Village Hall Meeting Room
January 11, 2022 – 4:30 PM**

1. **Call to Order:** Mayor Boito called the meeting to order at 4:30 PM
2. **Members Present:** Mayor Pro Tem Gregorich, Councilmembers, Janet Nauman, Don Nelson and Gary Samuels
3. **Others Present:** Lisa Kivett-Village Clerk, Police Chief Chad Shue, Residents Andy Moody, Mary Gilroy, Karl Bernet, Jason Daily, and Barbara Okula
4. **Moment of Silence:** Mayor Boito requested those present to pause for a moment of silence followed by the Pledge of Allegiance.
5. **Approval of the January 11, 2022 Regular Meeting Agenda**

Councilmember Nauman added *Tree Removal* to her report, Mayor Pro Tem Gregorich added *Council Packet Materials* and *Long Range Plan* under New Business, and Mayor Boito removed *Board Appointments* under the Consent Agenda to add to his report.

Councilmember Nauman made a motion to adopt the January 11, 2022 agenda as amended. The motion carried unanimously.

6. Consent Agenda

All items listed below are considered routine and will be enacted by one motion and without discussion

A. Approval of Minutes

1. December 14, 2021 Regular Meeting/Organizational
2. December 30, 2021 Work Session

B. ~~Council Board Appointments~~

- ~~• Board of Adjustment~~
- ~~• Planning & Zoning Board~~

Councilmember Samuels made a motion to approve the consent agenda as amended. The motion carried unanimously.

7. Public Comment Period
None

8. Presentation of Foxfire Golf Club Burn Plan – Rick Tufts, Brad Thorsky and Mario Copeland

Project Manager, Rick Tufts introduced the new General Manager, Brad Thorsky and Course Superintendent, Mario Copeland. The purpose of their presentation is to update the Village on current and upcoming projects by Brown Golf. Tufts added the club wished to have more transparent communications with the Village.

Tufts reported that NC Forestry would burn the debris piles and he asked the Village to send out a notice to residents about potential smoke. Burning will be conducted four times per year. Brief discussion ensued.

Tufts gave an update on the proposed maintenance building which is in a holding pattern until the County can approve the septic location.

Mario Copeland provided updates on planned course maintenance. Councilmember Nauman commented that the Village is considering removing the slit rail fence along Hoffman Road. A good portion is on golf course property and for the most part in disrepair. She suggested meeting with Mr. Thorsky to discuss the club's portion of the fence. Brief discussion followed.

Brad Thorsky reported the club's recent outdoor dinner event was a success. They are looking to enhance the welcoming atmosphere of the club to not only members but also the public.

9. Zoning Administrator's Report – Lisa Kivett

This report covers the timeframe of December 10, 2021 thru January 11, 2022. Currently, a total of Sixty-seven (67) homes are under construction or in the beginning stages of lot clearing. Sixty-three (63) in the Village Corporate Limits and Four (4) in the ETJ.

Permit applications were received and reviewed for the following:

- Sixteen (16) Single Family Residence (which are included in the total above)
 - Vista Ridge (2)*
 - Birdie Court*
 - Pine Tree Terrace*
 - Dickinson Court*
 - N. Shamrock*
 - Richmond Rd. (2)*
 - Tufts Vista (ETJ)*
 - Foxridge Dr.*
 - Woodland Circle (6)*

Certificate of Occupancy Issued

- 100 Foxridge Dr.
- 3 Bridle Pl.
- 4 Bridle Pl.
- 202 Woodland Circle
- 995 Tufts Vista (ETJ)
- 58 Forest Lake
- 101 Pineland Vista
- 14 Oak Hill
- 16 Oak Hill
- 4 Pine Valley Circle
- 2 Green Valley Ln.
- 145 Second Wind Ct. (Grande Pines)

Other Permits Issued

- Five (5) Accessory Buildings
- One (1) Pole Barn
- Two (2) Fence
- Two (2) Swimming Pool
- One (1) Implement Storage Bldg.
- One (1) Deck
- One(1) Propane Tank

The following "Report a Concern" were received and forwarded to the appropriate dept.

Resident report about a unkempt yard on Wedgewood

Resident report about overgrown bushes on the southside of the eastside entrance.

Resident report of a drainage issue on Bobolink.

10. Council Member Reports:

A. Finance – Janice Gregorich

- Financial Report

Mayor Pro Tem Gregorich reported as of December 31, 2021, the general fund balance was \$2,085,775 of which \$953,849 is restricted funds.

The water fund balance was \$1,115,272 of which \$296,076 is restricted funds. The total cash balance in the Village is 3,201,048.

Property tax collection is in full swing and past due letters will be mailed out. Current collections are 643,986, 98% of the budgeted amount.

- Budget Planning

Gregorich explained the Budget vs. Actual layout and suggested that council review their respective department line items. Mayor Boito commented that Sharon should have budget worksheets available within the next few weeks. There was brief discussion.

B. Streets and Park – Janet Nauman

- Pickle Ball Courts

Councilmember Nauman reported the pickle ball courts are on-hold due to weather.

- Park Trail Repair Quotes

Two quotes were submitted for repairs to the park trails, and she plans to meet with two more contractors for a quote. The trails will need a lot of drainage work. Nauman hopes to have the project complete in the next few months. Brief discussion followed.

- Hoffman Rd. Split-rail Fence Quotes

One quote was submitted and Nauman plans to meet with a second contractor this week. Councilmember Nauman said she would be happy to meet with the Club regarding their portion of the fence.

- Tree Removal

The recent storm took down two trees. One tree at the park entrance came down onto the neighboring property and the second is a large pine tree on Bobolink. Nauman met with three contractors for quotes to remove the trees. Patrick Dye General Contracting will remove both trees for \$400.

Councilmember Nauman reported her husband, Ron, volunteered to repair the picnic table floor clamps that are missing or lose. The park closet doorknob was not locking and cameras are not working properly. Chief Shue suggested replacing the outdated camera system. Nauman asked Councilmember Nelson and Chief Shue if they could price a new system for the park. Lisa Kivett contacted Bruce McFadden who will install a new lock on the door.

C. Public Safety – Don Nelson

Councilmember Nelson asked Chief Shue to provide updates on Police Department activities.

Chief Shue first thanked everyone who participated in the Kentucky tornado toy drive. The goal was to fill one semi-truck container. Due to overwhelming support, five semi-truck containers were filled with toys, clothing, healthcare accessories. Shue received calls and donations from all around Moore, Lee and Cumberland Counties wishing to support the cause.

Chief Shue reported that Chris Judge was hired for a full-time position, doing an excellent job, and ahead of schedule on his training program. Shue hopes to have him on his own by the first week in February. The new patrol vehicle was received this week. Shue and Lieutenant Garner complete installation of lights and the vehicle will be on the road tomorrow. The vehicle will eventually be marked.

Chief suggested the council review the holiday pay plan and consider a compensation program for the hourly paid officers. He asked that council discuss at their work session.

Chief Shue provided an update on speed sign data and spoke about the recent concerns with speeding on Woodland Circle. Officers have previously sat in the area and Chief Shue has himself sat there to observe vehicle speeds. Shue presented the following data from November 9, 2021 to January 4, 2022:

Woodland Circle East Bound (Entering)		
Number of Cars	Average Speed	Percentage at or Below Tolerance
9102	22.14	9877%
Woodland Circle West Bound (leaving)		
Number of Cars	Average Speed	Percentage at or Below Tolerance
8211	24.87	96.08%

Shue advised that “tolerance” means the speed tolerable before being pulled over. Shue provided a breakdown of speeds for both. Discussion ensued on the speed data and the issue of placing a stop sign to prevent speeding. Shue spoke with residents living at each corner and it was 50/50 whether a stop sign was needed. Discussion continued. No decision will be made on placement of stops signs until further data is available at the work session.

Councilmember Nelson reported that two “Nockbox” were purchased, one for the administration office building and the second for the pool house. The purpose of the Nockbox is to house keys to the building for fire personnel to gain access to the buildings. A keypad lock recently installed on the back door at the administration office will allow fire personnel to gain access to the entire building. The pool house is a block building with non-combustible materials inside. A nockbox is not needed on either building. Nelson spoke with the Fire Chief about the proposed fuel storage tank behind the firehouse. He will provide further info once received.

D. Water Department – Gary Samuels

Councilmember Samuels met with Mayor Pro Tem Gregorich and Sharon Sanchez primarily to understand the process of running the water department. Their discussion included ongoing water tank maintenance and repair and quotes received for this work. Quotes range from \$145,000 - \$230,000. Differences were in the terms of the contracts, Samuels detailed. Brief discussion followed.

Samuels is speaking with a private contractor who can help the water department on a part-time basis. He hopes to meet and have a commitment from him very soon.

After reviewing potential well sites with Mayor Pro Tem Gregorich, they both agreed to explore further in hopes of finding a location nearer the road.

E. Mayor's Report – Don Boito

- Council Board Appointments
 - Board of Adjustment
 - Planning & Zoning Board

Mayor Boito reported several applications were received for vacant seats on each board. Appointed to the Planning & Zoning Board is Teresa Jackson. Appointed to the Board of Adjustment are Connie Korner, Ellen Samuels, Allan Taylor, and alternate member, George Hedrick. The Village clerk will contact each to schedule a time to administer the oath of office.

Boito commented there could be a future request for de-annexation for the area on Foxfire Road. Boito provided details on the process. A future Board of Adjustment meeting will be scheduled for February and there may also be a future request for annexation.

11. Old Business:

- Request for Water Bill Forgiveness – Tom Leen

Boito reported that more data is needed before the issue can be further addressed.

12. New Business

- Construction Bonds

Mayor Pro Tem Gregorich suggested with all the building and the future development proposed behind the water tower, the Village consider requiring construction bonds. She asked that council further discuss the process at the next work session.

- Council Meeting Packets

Mayor Pro Tem Gregorich suggested that all meeting agendas and documents be printed for members rather than emailing everything. Discussion ensued and it was decided that all packet material would be printed and left in the member's box.

- Long Range Plan

Mayor Pro Tem Gregorich requested that council review the 2018-2022 Long Range Plan. Boito suggested a new resident survey be developed and distributed. Council will discuss at the next work session.

- Park Rental

Councilmember Nauman reported that a request was made to use the park facility for a "craft show". She asked that council discuss whether to open the park to a public function. Concerns are park maintenance, parking, and police protection. Nauman questions who might pay for the added costs associated with a public event. Chief Shue replied, unless it is a Village sanctioned event, police staff should be compensated hourly by the person having the event. This will be discussed further.

13. Public Comment:

Teresa Jackson – Pine Top Ct. asked if the Village would consider installing speed bumps to slow traffic.

Jason Dailey – 2 Woodland Circle commented on the Police Department’s recent speed data. Mr. Dailey said he completed his own speed analysis and feels speeding is an issue. He added, with his transportation experience, that stops signs are needed. He also made claims that noise would be higher from tires on the road than from vehicles stopping.

Terry Ward – 33 Woodland Circle. In his 22 years of living in Foxfire, he has never seen an accident on Woodland Circle even when the speed limit was 35 mph.

Mr. Ward commented with all the construction in the Village, why are we not lowering the tax rate.

Mary Gilroy commented on the possible de-annexation request and explained how the property was originally brought into the Village.

Tom Leen – 1115 Richmond Road. Mr. Leen said he received his water bill and it was still at the amount he has requested forgiveness on. Mayor Pro Tem Gregorich asked that he pay the current amount at this time until a decision is made on his request. Mr. Leen added his frustration with property owners living in the County jurisdiction are shooting guns.

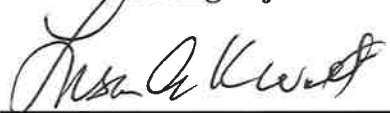
Brad Thorsky – Foxfire Golf Club. Mr. Thorsky offered for the person interested in having a craft show to use the parking lot in front of the clubhouse. His information will be provided to the person making the request.

Andy Moody – 17 Bobolink. He feels there is no more speeding on Woodland Circle than anywhere else in the Village. He is not in favor of a four-way stop.

Damien Sauer - 995 Tufts Vista. He has recently moved to the area and concerned about water issues. He is considering requesting annexation into the Village but does not want to invest \$400 in application fees unless he knows he could be annexed. He requested meeting with Councilmember Samuels to discuss water connections.

14. Adjournment

Mayor Pro Tem Gregorich made a motion to adjourn. The motion carried unanimously, and the meeting adjourned at 6:10 PM.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



Don Boito
Mayor