

**MINUTES  
FOXFIRE VILLAGE COUNCIL  
REGULAR MEETING  
Foxfire Town Hall  
March 10, 2020 – 4:30 PM**

1. **Call to Order:** Mayor McCue called the meeting to order at 4:30 PM
2. **Members Present:** Councilman Don Boito, Councilman Mike Cole, Mayor Pro Tem Frusco, and Councilman Ed Howze
3. **Others Present:** Lisa Kivett-Village Clerk, Chief Chad Shue, Sergeant Daniel Ritter and several Village Residents
4. **Moment of Silence:** Mayor McCue requested those present to pause for a moment of silence followed by the Pledge of Allegiance
5. **Approval of the March 10, 2020 Regular Meeting Agenda:**

Mayor McCue added *Official Email Accounts* and *Forest Restoration Plan at Village Green Park* to Old Business. Councilman Howze added *Fire Dept. Generator* to his report.

**Mayor Pro Tem Frusco made a motion to adopt the March 10, 2020 agenda as amended. The motion carried unanimously.**

**6. Consent Agenda**

*All items listed below are considered routine and will be enacted by one motion and without discussion*

- A. Approval of Minutes
  1. February 11, 2020 Regular Meeting
  2. February 27, 2020 Work Session
  3. February 27, 2020 CLOSED

**Councilman Boito made a motion to approve the consent agenda. The motion carried unanimously.**

**7. Public Comment Period**

Barbara Okula – 4 Foxhill Circle asked about a previous discussion on accessory buildings and if they are allowed in the Village. McCue and Frusco replied accessory buildings are allowed and discussion was regarding their setbacks.

**8. Zoning Administrator's Report – Lisa Kivett**

Zoning Administrator Lisa Kivett reported the following activity from February 12, 2020 thru March 10, 2020.

*Twenty-seven (27) homes are currently under construction or in the beginning stage of lot clearing. Two (2) of them located within the ETJ.*

*2 (Two) Certificate of Occupancy issued for*

- *6 Meadows Ct.*
- *6 Eagle Drive*

*Permit applications were received for the following:*

- *Two (2) Single Family Residence – Tufts Vista (ETJ) and Forest Ridge Lane*
- *One (1) Dog Kennel*
- *Two (2) Fence*
- *One (1) Swimming Pool*

*Ordinance Violations*

*Initial Warnings Issued:*

- *One (1) Illegal burning*
- *Three (3) Election Signs*
- *Six (6) Nuisance (cleaning up after animal and trash)*
- *Three (3) Animal Running at Large*

3. Fire Department Generator

Howze said the speed signs will not properly hang on wooden posts. He and Councilman Boito will switch out some wooden posts with steel posts so they can hang the speed signs.

LOCATION	AVERAGE MPH	% AT OR BELOW SPEED LIMIT	# OF CARS
Richmond & Hoffman	33.86	98.52%	97,546
S. Shamrock dr	25.02	99.88%	5,589
Woodland Cir	25.10	98.17%	2,731
Richmond & Ridge rd	36.72	96.74%	37,318
Hoffman & Sunset dr	38.33	91.08%	65,376
Richmond rd & Foxhill ct	37.15	91.50%	23,026

Mayor Pro Tem Frusco commented that she observed a silver van exceeding the limit and it registered at 57 mph on the speed sign near Hillside Dr.

Councilman Howze presented the following data from January 1<sup>st</sup> to March 1<sup>st</sup> from the six speed signs placed throughout the Village. Howze explained how the signs calculated the figures and that Chief Shue moved the Hoffman/Sunset sign to ensure accurate data.

2. Speed Sign Data for January and February

Councilman Howze reported that Village Clerk Lisa Kivett would post the vehicle on the auction website Govdeals.com. Ms. Kivett explained the website and process for listing the vehicle. There is no fee to the Village and all fees are passed on the bidder. She and Chief Shue will work on the vehicle listing in the coming week.

1. Sell of 2009 Dodge Charger  
C. Public Safety – Ed Howze

B. Streets and Park – Don Boito  
No report

We have collected in ad valorem property taxes, more than 100% of the budgeted revenue. We will not be able to collect 100% of actual ad valorem taxes because of some bankruptcy issues. Frusco reminded council to have their budget figures to Sharon by Thursday. The next work session will include a lot of budget work including considering some major proposals from the police department and salaries. Budgeted worksheets using the initial projections of revenue will be given to each member before the meeting.

Mayor Pro Tem Frusco reported as of February 29, 2019, the General Fund balance was \$1,000,222 of which \$134,877 is restricted for Capital Reserve, Street Maintenance, K9 Fund and Separation Allowance. The unrestricted balance was \$1,087,123. The Water Fund balance was \$863,568 of which \$281,076 is restricted for future well(s) and tank maintenance. The unrestricted balance was \$582,492.

A. Finance – Leslie Frusco

9. Council Member Reports:

- Civil Citations Issued:
- Two (2) Trailers
  - One (1) Recreational Vehicle
  - Two (2) Non-registered vehicles
  - One (1) Storage of Recreational Equipment
- Dog running at large
  - Nuisance

Fire Chief Eric Stromberg gave Howze information on the cost to hook-up their diesel generator to the fire department. The cost is \$1,465 and Howze suggested they split the cost with the Village.

D. Water Department – Mike Cole

Councilman Cole reported that David McKew is preparing a work schedule for the well house repairs.

E. Mayor's Report – E.M. McCue III

Mayor McCue reported that Planning and Zoning would review council's suggestions from the previous work session regarding setbacks. McCue gave details on some of the proposed changes and said a public hearing would be held in May.

**10. Old Business:**

- Official Email Accounts

Mayor McCue reported that Councilman Boito suggested that council members have official Foxfire email accounts. McCue was advised by the Village Clerk that the Foxfire email accounts are purchased and maintained by GoDaddy, costing \$359 each per year. She suggested using Gmail accounts which are free or possibly an intranet account on the Village website. Emails are considered public records so there would need to be a way to retain Village business emails. More research will be done on this.

- Forest Restoration Plan

Mayor McCue spoke with Mr. Wemberly about the Forest Restoration Plan for the Village Green Park. Mr. Wemberly's Forester is working on it and a plan will be forthcoming. They are considering thinning out the area before burning or visa-versa.

Mr. Wemberly also advised that the revenue-neutral plan did not include the burning of the brush. There would be a cost to the Village unless we do the burning ourselves. McCue asked for an estimate if we decided to use a professional to conduct the burn. Councilman Cole said he would ask Forest Ranger Billy Lewis if they are interested in using this as training. There was brief discussion.

**11. New Business**

None

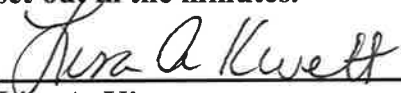
**12. Public Comment:**

Mary Anne Lauer-22 Deer Track asked how K9 Karma was doing with her heartworm treatment, she questioned the election sign violations, and suggested the FPOA do a fundraiser to assist with the K9 program. Chief Shue replied that Karma was doing well. Mayor McCue replied that elections signs were removed because they were up at least 10-days early from what the ordinance allows.

Don Hawke – 1 Dogwood Ct. commented about a restoration program he witnessed in another county. He thought it was a great idea to do at the park.

**13. Adjournment**

**Councilman Boito made a motion to adjourn. The motion carried unanimously. The meeting adjourned at 4:57 PM. As so incorporated to these minutes of March 10, 2020 are exact copies as so recorded in the ordinance and resolution books of Foxfire Village as if fully set out in the minutes.**

  
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Lisa A. Kivett, CMC, NCCMC, CZO  
Village Clerk

  
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E.M. McCue III  
Mayor