

**MINUTES
REGULAR MEETING
Village Hall Meeting Room
May 10, 2022 – 4:30 PM**

1. **Call to Order:** Mayor Boito called the meeting to order at 4:30 PM
2. **Members Present:** Mayor Pro Tem Janice Gregorich, Councilmembers Janet Nauman, Don Nelson and Gary Samuels
3. **Members Absent:** None
4. **Others Present:** Lisa Kivett-Village Clerk, Police Chief Chad Shue, and several Village residents
5. **Moment of Silence:** Mayor Boito requested those present to pause for a moment of silence followed by the Pledge of Allegiance.
6. **Approval of the May 10, 2022 Regular Meeting Agenda**

Councilmember Nauman added *Playground Equipment* to her report.

Councilmember Nauman made a motion to adopt the May 10, 2022 agenda as amended. The motion carried unanimously.

7. Consent Agenda

All items listed below are considered routine and will be enacted by one motion and without discussion

- A. Approval of Minutes
 1. ~~April 12, 2022 Regular Meeting~~
 2. ~~April 22, 2022 Special Meeting~~
 3. ~~April 28, 2022 Work Session~~
- B. Budget Amendment #2022-06 – K9 Fund
- C. Conflict of Interest Policy
- D. Nondiscrimination Policy

Mayor Boito asked to remove the April 12, 22, and 28 Minutes from the Consent Agenda.

Councilmember Nauman made a motion to approve the consent agenda as amended. The motion carried unanimously.

8. Public Comment Period

None

9. Zoning Administrator's Report – Lisa Kivett

This report covers zoning activity from April 13, through May 10, 2022

Currently a total of Sixty-nine (69) homes are under construction or in the beginning stages of lot clearing. Sixty-four (64) in the Village Corporate Limits and Five (5) in the ETJ.

Permit applications were received and reviewed for the following:

- Three (3) Single Family Residence (included in the total above)
 - 154 Woodland Circle
 - 150 Woodland Circle
 - 2 Eagle Drive
- Three (3) Certificate of Occupancy were issued:
 - 250 Forest Ridge
 - 120 Tranquility Lane (ETJ)
 - 355 Grande Pines Vista

Other Permits Issued

- One (1) Pool
- One (1) Accessory Building

10. Council Member Reports:

A. Finance – Janice Gregorich

- Financial Report

Mayor Pro Tem Gregorich reported as of April 30, 2022, the general fund balance was \$2,046,810 of which \$612,000 are restricted funds. The water fund balance was \$1,230,435 of which \$311,076 are restricted funds. The total cash balance in the Village is \$3,277,246 which includes American Rescue Plan funds.

- Water Billing Changes

Mayor Pro Tem Gregorich and Sharon Sanchez are looking at the best way to notify those property owners of water billing changes affecting rentals. Gregorich will use county tax records opposed to the county GIS for ownership information.

- Village Fee Schedule

Mayor Pro Tem Gregorich asked that council review the current Village Fee Schedule at the upcoming work session. Many of the current fees are outdated or not used. Lisa Kivett put together a fee spreadsheet comparing Village fees with the other municipalities in Moore County. This will be helpful in the fee review process.

B. Streets and Park – Janet Nauman

- Park Trail Update

Councilmember Nauman reported that five areas of the walking trails continue to rut, and she will obtain quotes for repairs. Councilmember Samuels asked if rutting was caused by recent repair work. Nauman replied yes, the rutted areas are downhill from areas previously repaired. One contractor Nauman spoke with suggested pouring asphalt in these areas. Nauman hopes to have further information available at the next meeting.

Mayor Pro Tem Gregorich asked if the yard waste facility project was complete. Nauman replied yes and the final cement barrier was placed this afternoon. The facility will re-open on Thursday.

C. Public Safety – Don Nelson

Councilmember Nelson asked that Chief Shue update the council on police activity for the month.

Chief Shue reported the following:

- The 25 MPH speed limit sign arrived and placed on the pole with the electronic speed sign located which is located on Woodland Circle just past Wildwood.
- Chief Shue provided *Police Activity Data* for the period - January 1, 2022 through May 10, 2022. He pointed out that in all of 2021, 454 citations were issued. As of today, May 10th, the department has issued 450 citations which stems from 428 vehicles being put on the side of the road. At least 95% of the citations were issued on Richmond and Hoffman Rd. Overall, the department responded to 1,885 events so far this year.
- Chief Shue reported on a recent possession of illegal firearms and narcotics charge, and vehicle seizure that Officer's Kivett and Judge made stemming from a traffic stop. Shue submitted paperwork to the Department of Revenue Unauthorized Substance Tax Form that will be filed against the defendant. The value of the narcotics was over \$27,000 and the Village will receive 75% of this amount. The vehicle impounded will be kept at Spivey's Garage until the case is over and the title comes to the Village.
- Chief Shue reported that K9 Officer Meghan Lewellen has decided to leave the profession of law enforcement and submitted her resignation. We will be looking for a replacement and have already been approached by one individual interested in the position. Chief Shue and Lieutenant Garner will maintain care and training of the K9.
- Chief Shue spoke with Mayor Pro Tem Gregorich about the vehicle situation for the upcoming budget. Shue was able to pull information from the Sheriffs Department contract for a 2022 Dodge

Charger. The vehicle, equipment, and striping costs total \$31,000. Unfortunately, Dodge has changed their platform of AWD vehicles and going to all V6 which has caused issues across the state. The new vehicle will be a 2 WD and marked the same as the current vehicle.

Councilmember Nelson reported the police department exterior trim was repainted and looks very nice. Nelson contacted West End Electric to receive a quote for repair of the South Shamrock gate and to wire the fuel tank at the fire dept.

Councilmember Nelson added an onsite fuel tank will save the police department between \$500 and \$600 each year for fuel. Consolidated Oil who will provide a metered tank and a mileage log was created to keep track of each officer's mileage and fuel used.

Mayor Pro Tem Gregorich asked what fail safes are in place for the gate in the event the electricity is off. Nelson replied, a battery backup.

D. Water Department – Gary Samuels

Councilmember Samuels reported the tank maintenance repainting is complete. Maintenance was minimal and the tank did not require draining. Other than replacing some hardware and a stairwell bar, the structure is safe.

We are moving forward with a potential well-site on Hoffman Rd. An engineer will go out to confirm numbers and we can then move forward. Bruce McFadden was contacted about running a connection line down Hoffman. ARP funds can be used towards this project.

11. Old Business:

None

12. New Business

- Long Range Planning Committee Community Survey Review

The council received a first draft of the Long-Range Planning Committee's Community Survey to be mailed to all Village residents. Survey responses will aid in the committee's preparation of the Long-Range Plan. Mayor Boito asked each councilmember to comment and point out questions they felt were not pertinent to the Village. It was also suggested that one survey copy be mailed to each household. Several committee members were in attendance and available to answer questions. Changes, additions or deletions will be forwarded to Committee Chair, Pam Reyes who will summarize all comments.

- Playground Equipment

Councilmember Nauman met with residents Jessica Hale and Beth Gregory, and reps from Forest Recreation at the Village Park. Forest Recreation created the park facilities in both Pinehurst and Aberdeen. They reviewed the current equipment and found it in need of repair or replacement. Nauman agreed the Village should consider bringing in some new playground equipment. There is a lot of work to do but it will not be in the upcoming budget year.

The current slide is coming apart on the sides of the steps. Nauman provided pictures for council. She questioned removing the slide now or replacing in the Fall. Council discussed options for a temporary repair to get through the summer months and contacting the NCLM Property and Liability to request a playground inspection. Brief discussion continued. Nauman fully supports the purchase of new playground equipment in the 2023-2024 Budget year.

13. Public Comment:

Leslie Frusco – Hillside Dr. suggested the LRP survey should include a question if the resident is an owner or a renter. She added if surveys are mailed and available online, someone could potentially print off numerous surveys and send them in. This would skew the results. She suggested some method of control such as adding a number to each survey.

Frusco suggested the survey emphasize there are costs for everything. It should ask residents if they are willing to support a tax increase to pay for things like a community center.

Mary Gilroy – South Shamrock pointed out the County will be doing a revaluation next year and everyone's property taxes will be going up. She feels that should be considered. Nauman added

that many Village residents are on fixed incomes. Frusco added more details on property tax increases.

Pam Reyes – Forest Lake Drive appreciates council’s comments on the survey. She pointed out it was not the committee’s intention to educate residents on the impact of things they want to see in the Village. Their aim is to get the pulse of the community today and see how it differs from the past survey.

14. Adjournment

Mayor Pro Tem Janice Gregorich made a motion to adjourn. The motion carried unanimously, and the meeting adjourned at 6:44 PM.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



Don Boito
Mayor