

**MINUTES
REGULAR MEETING
Village Hall Meeting Room
August 9, 2022 – 4:30 PM**

- 1. Call to Order:** Mayor Boito called the meeting to order at 4:30 PM
- 2. Members Present:** Mayor Pro Tem Janice Gregorich, Councilmembers Janet Nauman, Don Nelson and Gary Samuels
- 3. Others Present:** Lisa Kivett-Village Clerk, Mary Gilroy-P&Z Chair, and several members of the public
- 4. Moment of Silence:** Mayor Boito requested those present to pause for a moment of silence followed by the Pledge of Allegiance.
- 5. Approval of the August 9, 2022 Regular Meeting Agenda**

Councilmember Nauman made a motion to adopt the August 9, 2022 agenda as written. The motion carried unanimously.

6. Consent Agenda

All items listed below are considered routine and will be enacted by one motion and without discussion

- A. Approval of Minutes
 1. July 12, 2022 Public Hearing/Regular Meeting
 2. July 28, 2022 Work Session
- B. Conflict of Interest Policy Amendment

Councilmember Nelson made a motion to approve the consent agenda as written. The motion carried unanimously.

7. Public Comment Period

Andy Moody – 17 Bobolink said the pickleball group was starting their tournament play again. They have requested the pool facility bathrooms be left unlocked for use by the group. Council will discuss the request at their upcoming work session.

Tom Collins – North Shamrock Drive asked if paving on North Shamrock would be extended the entire road and if not, why. He also asked if the paving contractor had met his obligations to the Village. Councilmember Nauman replied, the entire road did not need repaving at this time.

8. Zoning Administrator's Report – Lisa Kivett

The report covers Zoning Activity for From July 13, 2022, through August 9, 2022

Currently a total of Sixty-eight (68) homes are under construction or in the beginning stages of lot clearing. Sixty-two (62) in the Village Corporate Limits and six (6) in the ETJ.

**Permit applications were received and reviewed for the following:
Four (4) Single Family Residence (included in the total above)**

*13 Eagle Dr
175 Vista Ridge West
195 Th Meadows Way (ETJ)
1305 Richmond Road (ETJ)*

Five (5) Certificate of Occupancy were issued:

*105 Vista Ridge
15 Ridge Rd
1 Ridge Rd
12 Green Valley
22 Pinetree Terrace
70 N. Shamrock*

Other Permits Issued

*Two (2) Clearing Permits (Cardinal Drive and Richmond Rd)
One (1) Implement Storage Building
One (1) Deck
Two (2) Accessory Buildings*

9. Council Member Reports:

A. Finance – Janice Gregorich

Mayor Pro Tem Gregorich reported as of July 31, 2022, the water fund balance is \$1,238,933 of which \$927,857 is unrestricted. The remaining balance of \$311,076 is restricted for a new well and maintenance. The general fund balance is \$1,917,364 of which \$1,153,164 is unrestricted. On August 5th, we received \$166,000 in ARP money which is the last deposit of ARP funds. These funds are currently in the general fund.

B. Streets and Park – Janet Nauman

- Fencing on Hoffman Road

Most everything needed to be taken down is down. As soon as all utility lines are marked, the contractor will begin installation of the corner pieces. All old rails and posts removed were placed on the grassy area in front of the yard waste gate and available for free to anyone wanting them.

- North Shamrock Paving

Councilmember Nauman reported the paving is complete. Next year we will look at repaving Bobolink.

C. Public Safety – Don Nelson

Councilmember Nelson reported that one application was submitted for the open police officer position. Nelson addressed a request for bicycle signs to be placed on Hoffman and Richmond Roads. These roads are owned and maintained by the NCDOT and the request was referred to them for consideration.

Chief Shue continued the report for Councilmember Nelson. He reported the department is currently short-handed with the open position left by Officer Lewellen. A few applicants have reached out to him however the starting salary and not allowing the transfer of accumulated sick time is an issue. Shue spoke with both the Mayor and Mayor Pro Tem about this. He asked that council consider changing the personnel policy to reflect that accumulated sick time could be transferred from another municipality to the Village.

Shue reported a new police vehicle was budgeted however the price has gone up considerably. Last year a Dodge Charger purchased through State Contract was \$22,500. The same car now through State Contract is \$35,553. Shue is looking at alternate options including Ford and Chevrolet.

The Chevy Tahoe had a wheel bearing go out. Repairs will need to be made and it put back in-service for use if we hire a fourth officer.

Lieutenant Garner is currently on a 12-hour work cycle. Shue feels he would be better used working 8-hour shifts where he could supervise both patrol officers. Shue asked council to consider changing his status to an exempt salaried employee. Council will further discuss at the upcoming work session. Councilmember Nauman asked if transferring sick-time was normal practice for a town. Shue replied it is and that time can be used as credit towards retirement. Mayor Pro Tem Gregorich added she made contact with ORBIT (State Retirement) regarding transfer of sick-time and plans to contact the Village Auditor. Brief discussion followed.

Shue reported several citations issued, felony and misdemeanor arrests and of course working hard on ordinance violations.

Councilmember Nelson reported he and Mayor Pro Tem Gregorich will meet with the fire department representative on Thursday to discuss yearly fees. These years recently passed budget reflects the same factor (.0085) as the previous budget. The Fire Department is not happy about it.

D. Water Department – Gary Samuels

Councilmember Samuels reported moving along with the new well-site. We have procured a sliver of property along Hoffman Road on the old Stonehill Pines property that will take us back to the well-site. Now that a site is located, we will drill to see what we can get from the well. According to previous data, we can get approximately 37-38 gpm which meets our needs. Once the site is cleared, the well driller will complete the work. Water Superintendent David McKew

is putting together the costs associated with the project. Funds for this project have been put aside in addition to funding available through the ARP funds.

E. Mayors Report – Don Boito

None

10. Old Business:

- Trash Cans

Mayor Boito presented a draft ordinance amendment regarding trash cans. He read aloud the proposed changes to Section 14-2 (b) which requires can be removed from the front of the house within 24 hours of trash collection, and once removed, to be concealed with natural or man-made materials to prevent exposures to road traffic or neighbors. Trash cans may not be stored in front of the home. The proposed changes cover everything and give the police some guidance on enforcement. The police chief has a series of procedures officers will follow in the event we have a violation. Mayor Pro Tem Gregorich suggested adding verbiage like that written for HVACs, limiting height and size of screening. Counsel will look into this further and finalize by the special meeting scheduled for Friday the 12th.

- Windy Ridge Bond

Mayor Boito reported the Contractor has been contacted regarding the bond. They are working with their insurance company to provide the bond.

11. New Business

None

12. Public Comment:

Tom Collins – North Shamrock asked if North Shamrock would be re-striped. Nauman replied it would not. Brief discussion ensued on costs for paving and striping.

Cynthia Lathrop – 1 Magnolia Circle brought along her neighbors, The Mannings, and wanted to introduce them to the council.

Rosemary Guliano – 1 Burning Tree commented she fully supported law enforcement and suggested a community event that might assist in raising funding for new vehicles, etc. Regarding the paving, she asked if a schedule was available on when paving would be done in certain areas.

Tom Collins – North Shamrock added he has a background in construction. He has received phone calls from some residents asking him what can be done about stormwater maintenance in the Village. Collins mentioned this to both the Mayor and Nauman and offered to suggest an engineering firm to look at issues in the Village.


Chief Shue asked what really changed with the trash can ordinance outside of them not being seen from the golf course. Boito replied the 24-hour requirement. Shue asked to be put on record he did not agree with the draft ordinance amendment and asked it to be revisited. Brief discussion followed.

13. Adjournment

Councilmember Nelson made a motion to adjourn. The motion carried unanimously, and the meeting adjourned at 5:15 PM.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



Don Boito
Mayor