

**MINUTES
REGULAR MEETING
Village Hall Meeting Room
September 13, 2022 – 4:30 PM**

1. **Call to Order:** Mayor Boito called the meeting to order at 4:30 PM
2. **Members Present:** Mayor Pro Tem Janice Gregorich, Councilmembers Janet Nauman, Don Nelson and Gary Samuels
3. **Others Present:** Chief Shue, Mary Gilroy-P&Z Chair, and several members of the public
4. **Moment of Silence:** Mayor Boito requested those present to pause for a moment of silence followed by the Pledge of Allegiance.
5. **Approval of the September 13, 2022 Regular Meeting Agenda**

Mayor Boito added *Discussion with NCDOT* and *Discussion with Pool Management Company* to his report.

Councilmember Nauman made a motion to adopt the September 13, 2022 agenda as amended. The motion carried unanimously.

6. Consent Agenda

All items listed below are considered routine and will be enacted by one motion and without discussion

A. Approval of Minutes

1. July 22, 2022 Special Closed Session
2. August 9, 2022 Regular Meeting

Councilmember Nelson made a motion to approve the consent agenda as written. The motion carried unanimously.

7. Public Comment Period

Beckie Davenport 19 Bobolink voiced her concerns about the increased storm-water drainage on her street. Mayor Boito advised her the Village is looking into drainage issues throughout the entire Village.

MaryAnne Lauer – 22 Deer Track voiced her concerns about the appearance of the vacant home located across the street from her home. She was advised to contact Lisa Kivett to report it or to utilize the Report a Concern on the Village website. Councilmember Samuels added there is a lengthy process to have vacant or foreclosed homes cleaned up.

8. Council Member Reports:

A. Finance – Janice Gregorich

Mayor Pro Temp Gregorich reported as of August 31, 2022, the general fund balance is \$1,945,203 of which \$985,209 is restricted funds. The water fund balance is \$1,255,544 of which \$361,076 is restricted funds. One final payment of \$26,000 remains in the water fund and due August 2023.

Tax bills were mailed to property owners and payments are beginning to come in. Gregorich met briefly with the Auditor who is beginning the audit process. She expects to have an update on the audit by month end. They also discussed collection of past due property taxes and will contact the County tax dept. and Village attorney for direction.

Gregorich met with the First Bank. She was successful in having them give us 50 basis points on money not in the Village checking account. She additionally reported she is in discussions with North Carolina Capital Management Trust who other than banks are the only place a municipality can invest money. They currently pay a little over 2% on funds which can be moved around and not locked into CDs. Gregorich hopes to find out more and put together a proposal for council to consider.

B. Streets and Park – Janet Nauman

- Park Trail Update

Councilmember Nauman met with Brad Williams whose father, Robbie Williams was the one that originally did the park trails in 2006. Mr. Williams did some preliminary work on five areas in need of repair and fixed the remaining trails. Nauman will budget funds in next year's budget to pour asphalt in the five problem areas. Brief discussion continued.

- Food Truck Vendor Permit

Councilmember Nauman provided council with a draft copy of a Food Truck Vendor Permit Application, pointing out an added requirement of most recent inspection report. Permits were sent to two food truck vendors who are taking part in the FPOA carnival event.

Nauman met with Ricky Horton who placed a flag marker at every sprinkler head at the park. All sprinkler heads had to be replaced this year at a cost of \$500.00. Nauman asked the flags remain during the carnival and suggested something more permanent than flags be put in place.

- Pool Facility Bathroom

Nauman reported that all pool equipment is now stored in the storage area and no longer in the bathroom hallway. If the bathroom doors will stay open during the day, the police will lock up each evening, Nauman suggested keeping only the men's room open and shut off the women's room. Council will further discuss.

C. Public Safety – Don Nelson

Chief Shue provided the following report on department activities:

- He continues to work on obtaining a new police vehicle and has contacted local dealerships in hope they could compete with the contract price. He spoke with Performance Dodge in Clinton NC and they are working on the number. The costs are expected to be \$36,000. The same car one year prior was only \$23,000. Shue will wait until he has costs for equipment in addition to the car before he process a purchase order.
- A new full-time officer was hired, and his background paperwork was submitted to the State. He will meet with Lisa Kivett on Monday to complete his new hire paperwork. Once the State returns his paperwork, the new officer can be sworn in.
- We received a couple of new radars units for the vehicles, which were earned by participating in the governor's Highway-Safety Program. Points were earned by checkpoints and DWIs and used to procure the equipment, saving the Village up to \$8,000.
- The new water employee's phone was delivered today. It is also part of the "FirstNet" program the PD uses.
- Shue asked for details on the upcoming FPOA Carnival. Councilmember Nauman provided the information. Mayor Pro Temp Gregorich suggested having the Police K-9, Maverick, at the carnival.
- Mayor Boito asked if the reimbursement process was in place with the new police officer. Council will again add this subject to the work session for discussion.

Councilmember Nelson added that bicycle signs were requested for Hoffman and Richmond. He provided a monthly update on police vehicle gas mileage and the number of miles driven. Nelson received an email the West End Fire Department signed the yearly contract for fire services. The cost to the Village is .000885.

D. Water Department – Gary Samuels

Councilmember Samuels reported the new water technician, Jesse Southard is now actively working. He is addressing several issues within the well houses including exhaust fans and disrepair of the buildings. Jesse is working closely with David McKew, is ordering chemicals and

is scheduled to attend Badger Meter training. Mayor Boito asked when meters might be delivered. Samuels replied there is still no update.

E. Mayors Report – Don Boito

- Discussion with NCDOT

Mayor Boito spoke with NCDOT regarding approval of the roads in Windy Ridge. He was told the State does not care; however, the Village can request a certification from the contractor. It was suggested that roads not be accepted until the last home is built. Brief discussion continued.

- Discussion with Pool Management Company

Mayor Boito spoke with a pool management company from Raleigh and expects to receive a quote by the end of the week. The management company offers three packages. The cost will be fairly expensive, and council will need to evaluate the feasibility.

9. Old Business:

None

10. New Business

None

11. Public Comment:


Barbara Okula – 4 Foxhill Circle commented the park trail gravel was large and difficult to walk on. Councilmember Nauman replied the rocks would eventually breakdown.

12. Adjournment

Councilmember Nelson made a motion to adjourn. The motion carried unanimously, and the meeting adjourned at 5:07 PM.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



Don Boito
Mayor