

**MINUTES
FOXFIRE VILLAGE COUNCIL
PUBLIC HEARING / REGULAR MEETING
Foxfire Village Hall
June 14, 2016 – 6:30 PM**

1. **Call to Order:** Mayor E.M. McCue III called the meeting to order at 6:30 PM.
2. **Members Present** – Councilman Don Boito, Mayor Pro Tem Leslie Frusco, Councilman Vic Koos, and Councilman Jon Sedlak
3. **Others Present** – Police Chief Chad Shue, Planning & Zoning Chair Mary Gilroy, Trevor Bourne-Classic Signs, Charlie and Page Coker, Jack Frusco, and Tom McClellan
4. **Moment of Silence:** Mayor McCue requested those present to pause for a moment of silence. This was followed by the pledge of allegiance to the United States Flag.
5. **PUBLIC HEARING – 2016-2017 FISCAL YEAR BUDGET**
 - **2016-2017 Budget Message**

The 2016-2017 Budget Message was presented to the council.

Mayor Pro Tem Frusco made a **motion to open the public hearing** seconded by Councilman Boito and carried unanimously.

There were no public comments.

Councilman Sedlak made a **motion to close the public hearing** second by Mayor Pro Tem Frusco and carried unanimously.

- **Adoption of the 2016-2017 Fiscal Year Budget Ordinance #2016-06**

Mayor Pro Tem reported that all council members received a copy of the four-page Budget Ordinance.

Mayor Pro Tem Frusco made a **motion to adopt the 2016-2017 Fiscal Year Budget Ordinance - #2016-06** seconded by Councilman Sedlak and carried unanimously.

- **Adoption of the 2016-2017 Village Fee Schedule**

Mayor Pro Tem Frusco reported only minor changes were made to the fee schedule.

Mayor Pro Tem Frusco made a **motion to adopt the 2016-2017 Village Fee Schedule** seconded by Councilman Sedlak and carried unanimously.

6. **Additions and Approval of the June 14, 2016 Agenda**

Councilman Koos added *Full-time Officer Interviews* to his report.

Mayor Pro Tem Frusco made a **motion to adopt the June 14, 2016 Agenda as amended** seconded by Councilman Koos and carried unanimously.

7. **Consent Agenda**

All items listed below are considered routine and will be enacted by one motion and without discussion

- A. Approval of Minutes
 - May 10, 2016 – Regular Meeting
 - May 12, 2016 – Citizen Participation Meeting
 - May 24, 2016 – Special Work Session
- B. Subdivision Map – Lot 6 Autumn Acres

- C. Resolution #R16-05 – Ratifying and Approving Donation of Canine to Town of Vass
- D. Resolution #R16-06 – Accepting Donation of Police Canine
- E. Approve Contract with Auditor Anderson, Smith, and Wike, PLLC for 2016-2017

Mayor Pro Tem Frusco made a motion to adopt the consent agenda as written seconded by Councilman Sedlak and carried unanimously.

8. Zoning Administrator's Report – Lisa Kivett

Ms. Kivett reported the following activity for the month of May 2016:

Nine (9) homes are approved for or currently under construction. Five (5) of those are located in the ETJ

One (1) set of Duplex units located on Foxtail Lane currently under construction

Two (2) Certificate of Occupancy were issued

The following permit application were approved:

One (1) Pool/Fence

Two (2) Single Family Residence (ETJ)

Two (2) Irrigation Permits

9. Councilmember's Reports:

A. Finance – Leslie Frusco

1. Finance Report

Mayor Pro Tem Frusco reported the following as of May 31, 2016. The total cash balance in the General Fund is \$1,225,687.08 of which \$446,404 is restricted for the Debt Service, Capital Reserve, and what is left in the Stonehill Pines Fund. The unrestricted balance is \$779,279. The Water Fund total balance is \$700,921 of which \$161,076 is restricted for future well(s) leaving an unrestricted balance of \$539,845. The total cash balances in the Village are \$1,926,608.

B. Public Safety – Vic Koos

1. Full-time Police Officer Interviews

Councilman Koos reported that an interview committee was put together comprised of Vic Koos, Leslie Frusco, Lisa Kivett, Chad Shue and the Police Chief from the Town of Vass. One application has been submitted so far and the committee plans to interview on June 28th.

C. Water Department – Jon Sedlak

Councilman Sedlak reported that three fire hydrants are currently out of service.

D. Streets and Park – Don Boito

Councilman Boito reported that after the first of the month he will meet with the paving company for a plan on finishing paving on Ridge Road.

E. Mayor's Report

Mayor McCue reported the Western Connector Sub-committee met and voted on a *Conceptual Alignment* for the Western Connector. It goes down Hwy 211 to approximately the area of the West Pine Middle and Elementary School, and then south through the countryside between Pinewild and Lake Diamond. It cuts across a section of the Edward's property located in Foxfire and then connects into Roseland Road just above Highway 1. This is only a conceptual plan and it has not yet been studied. Mayor McCue elaborated further.

10. Public Comments:

Police Chief Shue commented that he recently visited Pennsylvania for the purpose of picking up the new Police K9. Her name is Karma, a 14-month old Belgium Malinois. She was donated to the Village at zero cost, saving the Village roughly \$10,000 to \$12,000.

When he first obtained Karma, she did not have any training. Extensive training was started immediately and within 2 weeks she was fully certified for narcotics. Karma has already made three product seizures. Chief Shue is starting tracking training this week.

Karma is a very social dog and Chief Shue will be able to bring her to community events. He recently took her to Petsmart and spent an hour where many children played and loved on her for an hour.

11. Appearance Committee Presentation - Foxfire Sign at Hoffman and Foxfire Blvd. Entrance

Charlie Coker reported that the Ladies Association initiated the sign project. They have cleaned the entrance on Hoffman Road and Foxfire Blvd, planted flowers and shrubs and all weeds have been cleared. It was suggested that a new Foxfire sign be put up in the flower bed to replace the old and dilapidated sign.

Mr. Coker presented the council with four specs and pictures of proposed replacement signs. One thing the committee wanted to incorporate into the new sign was the Village logo and to identify a grey fox and a red fox course. They inserted the two foxes in the logo.

Mr. Coker introduced Trevor Bourne from Classic Signs to discuss the different sign options. Mr. Bourne handed out updated sign information and answered many questions regarding design, materials used, and varied costs.

Charlie Coker added that Steve Johnson from the Club has committed in writing, \$2,000. He would like "Foxfire Golf Club & Resort" to be added underneath the sign.

Mayor Pro Tem Frusco commented that in the current and also the new budget, money is put aside for appearance and beautification. As of the end of May, \$3,000 remains unspent. She suggested committing in this budget year, \$2,500 and still leave enough money to do the fence at the corner of Hoffman and Tie Rd. She further explained the funding options of a sign including the \$2,000 the Club plans to contribute.

Councilman Sedlak suggested that we ask for donations for the sign. Page Coker replied that some have said they would donate money towards the sign. Mayor Pro Tem Frusco added that the Village needs to commit to this regardless if we get donations. Further discussion ensued.

Mayor Pro Tem made a motion that providing the Golf Course pay's their \$2,000 contribution prior to the start of the job, the Village contract to do Sign Option #1, seconded by Councilman Sedlak and carried unanimously.

12. Public Comment Period:


Tom McClellan commented that asking for donations towards the new sign was a good idea. Mayor Pro Tem asked Mr. McClellan if he would volunteer to solicit donations. Mr. McClellan will draft up a letter asking for donations and it will be published on the Village website and sent through an email blast. Mr. McClellan will be responsible for collecting the money.

13. Old Business: None

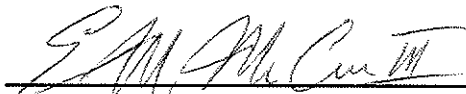
14. New Business: None

Mayor Pro Tem Frusco made a motion to adjourn seconded by Councilman Boito and carried unanimously. The meeting adjourned at 7:25 PM.

As so incorporated to these minutes of June 14, 2016 are exact copies as so recorded in the ordinance and resolution books of Foxfire Village as if fully set out in the minutes.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



E.M. McCue III
Mayor