

MINUTES
FOXFIRE VILLAGE COUNCIL
REGULAR MEETING
Foxfire Village Hall
November 8, 2016 – 6:30 PM

1. **Call to Order:** Mayor E.M. McCue III called the meeting to order at 6:30 PM.
2. **Members Present** – Councilman Don Boito, Mayor Pro Tem Leslie Frusco, Councilman Vic Koos, and Councilman Jon Sedlak
3. **Others Present** – Lisa A. Kivett-Village Clerk, Chad Shue-Police Chief and Daniel Ritter-Police Officer
4. **Moment of Silence:** Mayor McCue requested those present to pause for a moment of silence. This was followed by the Pledge of Allegiance to the United States Flag.
5. **Additions and Approval of the November 8, 2016 Agenda**
Mayor Pro Tem Frusco asked to remove *Village Audit Report* from report. The final printed report has not been received from the Auditor.

Mayor Pro Tem Frusco made a motion to adopt the November 8, 2016 Agenda as amended seconded by Councilman Boito and carried unanimously.

6. Consent Agenda

All items listed below are considered routine and will be enacted by one motion and without discussion

- A. Approval of Minutes
 - October 11, 2016 – Regular Meeting
 - October 27, 2016 – Work Session

Councilman Boito made a motion to adopt the consent agenda as written seconded by Mayor Pro Tem Frusco and carried unanimously.

7. Public Comment Period

None

8. Zoning Administrator's Report – Lisa Kivett

Ten (10) homes are currently under construction. Five (5) are located within the ETJ.

The following permit application were approved:

- One (1) Single Family Residence in the Village
- One (1) Single Family Residence in the ETJ
- One (1) set of Duplex units on Foxtail (Units 34-36)

Violation Notices/Civil Citations:

- A certified violation letter was mailed to a property owner on Eagle Dr. regarding several issues. The property owner was asked to rectify the issued by November 30, 2016 to avoid further action and penalties.
- Property owner on Meadows Court was issued a citation for Violation of the Health and Sanitation Ordinance and was notified that he must complete installation of a driveway no later than October 31st. The citation and letter were mailed via US Mail and by Certified mail. The Certified letter was never picked up. When George Erickson issued a Certificate of Occupancy for this home in 2010, it was contingent on completion of landscaping and driveway no later than February 22, 2010. It obviously was never re-inspected.

I contacted Bob Hornik about pulling the Village's C/O. Since the County also issues a C/O, Bob suggested I contact Moore County Permitting and request them to also pull theirs.

I'm waiting for the Counties Head Building Inspector Chuck Hill to review this issue and let me know what they plan to do.

Beach Property Nuisance Abatement:

I contacted two local demolition companies for quotes to remove the picnic shelter and dock. I was told by both they would visit the site and let me know on October 26th, no one has contacted me with a quote. Councilman Boito asked Gilbert Brown if he was interested and he advised he was not. I will try to find other options for the removal of the picnic shelter and dock.

Mayor McCue added that letters will be going out to non-resident owners of lots with trees in need of removing.

9. Councilmember's Reports:

A. Finance – Leslie Frusco
1. Finance Report

Mayor Pro Tem Frusco reported the following as of October 31, 2016. The total cash balance in the General Fund is \$1,229,010 of which \$517,720 is restricted for the Debt Service, Capital Reserve, Stonehill, and Powell Bill. The unrestricted balance is \$711,290.

The total in the Water Fund is \$739,745 of which \$186,076 is restricted for a new well(s). The unrestricted balance is \$553,668. The total cash balances in the Village as of October 31st is \$1,968,755.

2. Special Meeting to Solicit Public Comments Regarding Village Hall Addition

Mayor Pro Tem Frusco reported that Council discussed a possible Village Hall addition at their last work session. She would like to have a special meeting to allow comments from the public. This will not be a presentation. After brief discussion, the Council decided to call the Special Meeting for December 13, 2016 at 4:30 PM at the Village Hall.

B. Public Safety – Vic Koos

1. Preparing for Winter

Councilman Koos reported that the transmission in the plow truck is gone. He and Chief Shue feel it is unadvisable to fix.

Chief Shue added the truck we've been using is a standard 4x4 pickup and was never intended to push tons of snow. It was procured through the Militaries 1033 Program and it costs the Village no money. He is planning to go to Ft. Bragg and speak with the 1033 people to see if there is any equipment we may be able to get. We are not limited to just vehicles, they also have motor graders, bulldozers, and front end-loaders which we could use for road clearing. If this is something the Council agrees on, he as the Police Chief can sign out a piece of equipment. The equipment is free, it will be up to us to find a way to haul it here to the Village.

Chief Shue added the Hummer is also having issues and we have replaced the generator in it for the past three years. The Hummer is an 85' and the truck is an 84' model. The Village is not limited to a certain number of vehicles from the 1033 Program if there is a justifiable need. Brief discussion ensued on the vehicles.

Mayor McCue commented if we can get a piece of equipment from Ft. Bragg to remove snow, we should do it. Chief Shue will look into what vehicles and equipment are available. More discussion ensued.

Councilman Koos added that Chief Shue gave him a notebook regarding the last three months of the K9 Program. It contains police reports and other information regarding the program. He suggested those interested review it. Chief Shue elaborated on some of the K9 program accomplishments.

C. Water Department – Jon Sedlak

Councilman Sedlak is waiting on a final schedule for the tank painting.

D. Streets and Park – Don Boito

1. Tree in Front of Village Hall

Councilman Boito was approached by the Ladies group about removing the large tree in front of the Village Hall and replacing it with a smaller tree to decorate for Christmas. The tree was lit each year for Christmas but has grown too large to put lights on. After brief discussion, it was decided not to remove the tree. Councilman Koos will ask the Fire Dept. if they could assist with their ladders. It was also suggested that the Ladies Group contact Joe Kyger at the General Store about placing a tree there.

2. Foxfire Blvd. Actions

Councilman Boito reported that a project to consider for next year is Foxfire Blvd. He suggested the Village have the area surveyed so we know where the property lines. He also asked that council discuss ways to resolve the parking situation on the road. Brief discussion ensued.

Council decided that we move forward with a procuring a quote for a survey.

E. Mayor's Report

1. Town Hall Addition

Mayor McCue said this was discussed earlier in Mayor Pro Tem Frusco's report.

2. Foxfire 40th Anniversary

Mayor McCue asked Council to send him their ideas on how to celebrate the Village's 40th Anniversary in 2017. He suggested a Volunteers Picnic and an Employee Appreciation Event. He also suggested writing something up to be published in the newspaper. Mayor Pro Tem Frusco suggested having the FPOA be involved and have the Anniversary event in conjunction with the Fourth of July event.

3. FEMA – Request for Public Assistance for Hurricane Matthew.

Mayor McCue and Village Clerk Lisa Kivett will be meeting with a FEMA rep to discuss seeking public assistance money for our efforts during Hurricane Matthew. Lisa attended a meeting in Carthage about the process and completed the initial application for assistance. The rep will further discuss the process.

Mayor McCue reminded everyone that there will not be a work session in November or December.

10. Public Comments:

None

11. Old Business:

Mayor McCue asked that Council send him their contributions of anything they learned from Hurricane Matthew to be included in an after-action report.

Mayor Pro Tem Frusco commented that Council will be discussing Budget in the January work session.

Councilman Sedlak brought up the lighting on the Village signs. Resident Wayne Chalker suggested solar lights on each side. Discussion ensued on electric meters at the locations.

12. New Business:

Mayor McCue reported that the Moore County Transportation Plan survey is available online and hard copies are available. He urged residents to take the survey which is 22 questions.

Mayor McCue will be presenting a Review of the Village for 2016 at the FPOA meeting in January. He asked that Councilmembers provide him with a summary of activities for their perspective departments to include in the report.

Mayor McCue reported the sign ordinance is within our Zoning portion and covers all areas of the Village including the ETJ. He reads the ordinance to say you cannot have a corrugated cardboard sign on your property unless it's a for sale sign. He is concerned about the yellow "Thank You Jesus" signs being placed in the Village and the ETJ. He asked for Council's thoughts on this and suggested the Planning & Zoning Board consider reviewing the ordinance.

Mayor Pro Tem Frusco made a motion to adjourn seconded by Councilman Koss and carried unanimously. The meeting adjourned at 7:40 PM.

As so incorporated to these minutes of November 8, 2016 are exact copies as so recorded in the ordinance and resolution books of Foxfire Village as if fully set out in the minutes.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



E.M. McCue III
Mayor