

**MINUTES
FOXFIRE VILLAGE COUNCIL
REGULAR MEETING
Foxfire Village Hall
October 11, 2016 – 6:30 PM**

1. **Call to Order:** Mayor E.M. McCue III called the meeting to order at 6:30 PM.
2. **Members Present** – Councilman Don Boito, Mayor Pro Tem Leslie Frusco, and Councilman Vic Koos
3. **Members Absent** - Councilman Jon Sedlak
4. **Others Present** – Lisa A. Kivett-Village Clerk, Daniel Ritter-Police Officer, Casey Suggs-Pilot Newspaper and Residents Mary Gilroy, Todd Chandler, and Mary Tighe
5. **Moment of Silence:** Mayor McCue requested those present to pause for a moment of silence. This was followed by the pledge of allegiance to the United States Flag.

Mayor McCue offered his thanks to the Police and Fire Departments, First Responders, Council Members and the Village Clerk for their work during Hurricane Matthew.

6. **Additions and Approval of the October 11, 2016 Agenda**

Councilman Koos added *Trees* to his report and Mayor McCue added *Lessons Learned from Hurricane Matthew* and *Village Communications* to his report.

Mayor Pro Tem Frusco made a motion to adopt the October 11, 2016 Agenda as amended seconded by Councilman Boito and carried unanimously.

7. **Consent Agenda**

All items listed below are considered routine and will be enacted by one motion and without discussion

A. Approval of Minutes

- September 13, 2016 – Regular Meeting
- September 28, 2016 – Work Session

Mayor Pro Tem Frusco made a motion to adopt the consent agenda as written seconded by Councilman Koos and carried unanimously.

8. **Public Comment Period**

None

9. **Zoning Administrator's Report – Lisa Kivett**

Eight (8) homes are currently under construction. Four (4) of those are located in the ETJ
One (1) Certificate of Occupancy was issued

The following permit application were approved:

One (1) Accessory Building

One (1) Implement Storage Building in the Equestrian District

Violation Notices/Civil Citations:

Two (2) Civil Citations were issued for failure to comply with Chapter 16 – Health and Sanitation Nuisances. Both yards have been cleaned as of October 7th.

Ms. Kivett reported receiving citizen complaints on an unkempt yard and a home with sandbags in front of the foundation. Both complaints have been addressed. There were 6 reports of parked trailers. The police department handles code violations and are handling each situation.

Beach Property Nuisance Abatement:

Ms. Kivett will work on obtaining bids for removal of the picnic shelter and dock this month.

10. Land Use Plan

Mayor McCue reported that the final draft of the Land Use Plan has been on the Village website for the past month. Planning and Zoning worked hard on this plan and he asked that it be adopted as the Official Land Use Plan.

Councilman Boito made a motion to adopt the final draft as the Official Land Use Plan seconded by Councilman Koos and carried unanimously.

11. Councilmember's Reports:

A. Finance – Leslie Frusco

1. Finance Report

Mayor Pro Tem Frusco reported the following as of September 30, 2016. The total cash balance in the General Fund is \$1,184,897 of which \$517,719 is restricted for the Debt Service, Capital Reserve, and Powell Bill. The unrestricted balance is \$667,178.

The total in the Water Fund is \$720,408 of which \$185,076 is restricted for a new well(s). The unrestricted balance is \$535,332

To date, we have collected 27% of the ad valorem taxes. The majority of bills sent to mortgage companies have not yet come in.

The final corrections were made to the draft audit report and sent off to the auditor. She hopes to have the final audit report to members of council by the October work session.

2. 2016 Pool Season

Mayor Pro Tem Frusco reported on the 2016 pool season which encompasses both last fiscal year and this fiscal year. This season we saw a decrease in pool revenue. This might be a result of some families installing their own private pools and the Pinehurst opening of a Splash Pad. The Village invested over \$70,000 in renovating the pool surface, tiles and coping, and replacement of pool filters. The facility operated at a loss but payroll was covered.

3. Foxfire 40th Anniversary

Mayor Pro Tem Frusco reported the 40th Anniversary of the Village's incorporation will be in 2017. She asked that council start thinking of things to do to celebrate this important anniversary. Council will discuss further at upcoming work sessions.

B. Public Safety – Vic Koos

1. Trees

Councilman Koos reported that Hurricane Matthew damaged and uprooted many trees in the Village. He urged residents to have any leaning trees taken care of.

C. Water Department – Jon Sedlak

Councilman Sedlak was not in attendance. Mayor McCue commented that both Councilman Sedlak and Water Superintendent David McKew were well prepared to keep the water pumping during the hurricane.

D. Streets and Park – Don Boito

1. Right of Ways

Councilman Boito reported there have been some questions on the width of the Village's right of way. He said the official right of way is 60', 30' feet from the center line of the paved road each side. Knowing this may change where locations of some drainage is located.

He added that there is a lot of standing water due to the hurricane. He hopes that the cooler weather will prevent the mosquitos from breeding.

E. Mayor's Report

1. Village Hall Addition/Building

Mayor McCue reported that council members have begun discussions on constructing and addition to the Village Hall or a possible second building. He recently visited the Town of Pinebluff's new Public Safety building to gather some ideas. The Pinebluff building cost 1.6 million dollars to construct and is much larger than what is needed in Foxfire. Pinebluff population is 1,300 however they have multiple businesses and manufacturing within their town limits that generate tax revenue.

Mayor McCue contacted Morten Buildings and was told a suitable sized building would cost upwards of 600,000 to \$700,000. The council will continue exploring ideas.

2. Lessons learned from Hurricane Matthew

Mayor McCue said that with the recent hurricane, each council member ran into things they did not expect. He asked each member to prepare a list of things that affected their perspective department so they can be compiled into an S.O.P to be used by their successors. He would like this information by the next work session.

3. Official Office Communications

Mayor McCue asked that all official communications from the Village Office first go to the Village Clerk. This includes all CodeRed messages and items for email blast by Pat Ogren.

12. Public Comments:

Mary Tighe, resident of Reynwood located in the ETJ spoke. She and her husband are asking for an easement from the back of their property onto S. Shamrock Dr. The property she plans to use is owned by the golf course. She said the golf course has given their permission to do so and would be willing to sell them the property. Mayor McCue replied that the Planning & Zoning Board would have to review this request before any decision could be made. Mary Gilroy-P& Z Chair was in attendance. She asked Mrs. Tighe to put together a plan to present to the board.

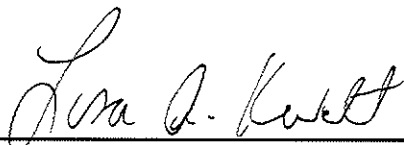
13. Old Business: None

14. New Business:

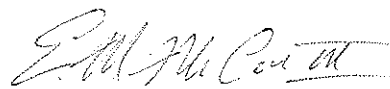
Councilman Boito reported receiving a letter signed by three property owners regarding a drainage ditch across from their properties on S. Shamrock. He will look into the situation and discuss at the next work session.

Councilman Boito made a motion to adjourn seconded by Mayor Pro Tem Frusco and carried unanimously. The meeting adjourned at 7:04 PM.

As so incorporated to these minutes of October 11, 2016 are exact copies as so recorded in the ordinance and resolution books of Foxfire Village as if fully set out in the minutes.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



E.M. McCue III
Mayor